

**MASSACHUSETTS MARITIME ACADEMY
BOARD OF TRUSTEES SPECIAL MEETING**

Zoom

Two Hundred and Sixty Six Meeting of the MMA Board of Trustees
Friday, 11 December 2020

PRESENT: Trustees Chalas, Connor, Panchley, Petrillo, Prendergast, Shores, Thomann, Turkington, Wilkinson, Vice Chairwoman Waters, and Chairman Kane

ABSENT: None.

CALL TO ORDER

Chairman Kane called the meeting to order at 0900 in accordance with the Massachusetts Open Meeting Laws. The meeting meets a physical quorum due to the Massachusetts Board of Higher Education making remote participation meet quorums due to the COVID-19 pandemic. (Note: all participants were remote).

CHAIRMAN'S OPENING STATEMENT

None.

APPROVAL OF MINUTES

Chairman Kane requested a motion to approve the Board of Trustees' minutes from 11 September 2020 as written. Trustee Wilkinson motioned to approve the Board of Trustees minutes from 11 September as written, seconded, MOVED unanimously by roll call vote:

- **Trustee Chalas-yes**
- **Trustee Connor-yes**
- **Trustee Panchley-yes**
- **Trustee Petrillo-yes**
- **Trustee Prendergast-absent**
- **Trustee Shores-yes**
- **Trustee Thomann-yes**
- **Trustee Turkington-yes**
- **Trustee Wilkinson-yes**
- **Vice Chairwoman Waters-yes**
- **Chairman Kane-yes**

REPORTS FROM CAMPUS CONSTITUENTS

Regimental Commander

1/C Dominic Vaccari, Regimental Commander reported the focus for the regiment is physical and mental health. The SGA has stepped up by adding more events on campus to build comradery among the companies. They are in the process of updating the Regimental Manual, expecting 12-15 spring transfer students, and the Change of Command Ceremony will be on 12 May 2021. President McDonald congratulated the regimental and SGA staff for their efforts for retention and mental health among the regiment.

Student Government Association

No report.

PRESIDENT'S REPORT

RADM Francis X. McDonald, President reported the changes to the academic schedule due to the uptick of COVID-19 cases nationally. Classes went to 100% online after the Thanksgiving break and the alongside sea term has been canceled. The spring semester is on track at this time. The spring semester is critical for labs.

The New England Commission of Higher Education (NECHE) has been a campus-wide effort. The draft report will be discussed at the February Committee meetings.

STRATEGIC INFORMATION REPORTS

Facilities & Finance Committee Report

Committee Chairman Connor requested Ms. Rose Cass, Vice President of Finance to report on the expense due to COVID-19. Ms. Cass reviewed the current status.

CAPT Elizabeth Simmons, Vice President of External Affairs reported the virtual scholarship gala was a success.

CAPT Allen G. Metcalfe Jr., Vice President of Operations reported on the installation of three new transformers.

Student Life Committee Report

Committee Vice Chairlady Thomann asked for updates.

CAPT Elizabeth Simmons, Vice President of External Affairs reported 335 acceptances so far.

CAPT Ed Rozak, Vice President of Student Services reported on Athletics' goals:

1. Retention of athlete students
2. Recruitment-current accepted students are 46% of the total and 56% are female.

Marine Operations Committee Report

Committee Chairlady Chalas requested CAPT Brigid Pavilonis, Vice President of Academic Affairs, and CAPT Allen G. Metcalfe, Jr., Vice President of Operations to give an update.

CAPT Pavilonis gave a brief update on the National Security Multi-Mission Vessel (NSMV).

CAPT Metcalfe reported the Ranger is in drydock; all boats have been pulled from the water and in the process of purchasing floats for the Schooner Ernestina Morrissey.

Education Committee Report

Committee Chairman Turkington asked CAPT Brigid Pavilonis, Vice President of Academic Affairs and Ms. Anne Marie Fallen, Vice President of Technology and Library Services for updates.

CAPT Pavilonis reported the NECHE visiting team will be visiting with the trustees at 0900 on 29 March 2021.

Ms. Fallen updated the trustees on the transition to online courses; new website will be launched at the end of the month; and a video tour will be available soon.

Audit & Governance Committee Report

Committee Chairman Wilkinson reported the state audit was submitted. Department of Higher Education (DHE) Trustee Training is ongoing. Discussion ensued regarding the DHE Training.

REPORTS FROM CAMPUS CONSTITUENTS

MMA Parents Association

None.

MMA Foundation

CAPT Elizabeth Simmons, Vice President of External Affairs reported the International Maritime Business cadets will be presenting their investment strategies.

MMA Alumni Association

Trustee Prendergast reported that monthly meetings continue to be virtual; there are two openings on the board; and Steve Zilonis, previous MMAAAA president has passed away in early November.

AFSCME

None.

APA

No report.

MSCA

No report.

PUBLIC COMMENT

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

ADJOURNMENT

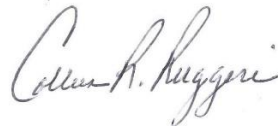
Vice Chairlady Waters requested a motion to adjourn the Board of Trustees open meeting at 1018. Trustee Turkington motioned to adjourn the Board of Trustees open meeting at 1018 seconded, MOVED unanimously by roll call vote:

- **Trustee Chalas-yes**
- **Trustee Connor-yes**
- **Trustee Panchley-yes**
- **Trustee Petrillo-yes**
- **Trustee Prendergast-yes**
- **Trustee Shores-yes**
- **Trustee Thomann-yes**
- **Trustee Turkington-yes**
- **Trustee Wilkinson-yes**
- **Vice Chairwoman Waters-yes**
- **Chairman Kane-absent**

The 11 December 2020 Board of Trustees Meeting adjourned at 1018.



James F. Kane
Board of Trustees
Chairman



Colleen Ruggieri
Clerk of the Board