

**MASSACHUSETTS MARITIME ACADEMY
BOARD OF TRUSTEES SPECIAL MEETING**

Zoom

Two Hundred and Sixty Seven Meeting of the MMA Board of Trustees
Friday, 12 March 2021

PRESENT: Trustees Connor, McMichen, Panchley, Petrillo, Thomann, Turkington, Wilkinson, Vice Chairwoman Waters, and Chairman Kane

ABSENT: Trustees Chalas and Shores

CALL TO ORDER

Chairman Kane called the meeting to order at 0900 in accordance with the Massachusetts Open Meeting Laws. The meeting meets a physical quorum due to the Massachusetts Board of Higher Education making remote participation meet quorums due to the COVID-19 pandemic. (Note: all participants were remote).

CHAIRMAN'S OPENING STATEMENT

Chairman Kane turned the meeting over to Vice Chairlady Waters to facilitate due to his inability to attend the entire meeting.

Vice Chairlady Waters requested a moment of silence for Trustee John Prendergast. She introduced the board's newest trustee Ms. Julie McMichen. Trustee McMichen stated she was honored to be in the position and thanked the Alumni Association.

APPROVAL OF MINUTES

Vice Chairlady Waters requested a motion to approve the Board of Trustees' minutes from 11 December 2020 as written. Trustee Connor motioned to approve the Board of Trustees minutes from 11 December 2020 as written, seconded, MOVED unanimously by roll call vote:

- **Trustee Chalas-absent**
- **Trustee Connor-yes**
- **Trustee Panchley-yes**
- **Trustee McMichen-yes**
- **Trustee Petrillo-yes**
- **Trustee Shores-absent**
- **Trustee Thomann-yes**
- **Trustee Turkington-yes**
- **Trustee Wilkinson-yes**
- **Vice Chairwoman Waters-yes**
- **Chairman Kane-yes**

REPORTS FROM CAMPUS CONSTITUENTS

Regimental Commander

1/C Dominic Vaccari, Regimental Commander reported the regiments overall moral and well being are in good order due to doubles in the dormitory; SGA events; and having most of the regiment on campus.

He reported the regiment staff is going through the process of FY22 regiment staff. He is very happy with how many cadets applied for positions.

Cadet Vaccari reported on significant changes to the Regimental Manual due to COVID forcing the regiment to look at what is important. The manual is being professionalized from freshmen to seniors graduating.

He thanked the board for his position in the regiment.

Vice Chairlady Waters thanked him and his staff for their service and leadership and wished him well in future endeavors.

Student Government Association

No report.

PRESIDENT'S REPORT

RADM Francis X. McDonald, President welcomed class and shipmate Trustee McMichen to the board.

He gave a shout out to the regiment for their involvement in delivering a quality leadership and mental health.

Dr. Jeffrey Cukor, Academy Medical Director, reported a slight uptick in COVID cases and contacts on campus since the February pause. Dr. Cukor stated he will continue to communicate vaccination opportunities to the campus community.

CAPT Brigid Pavilonis, Vice President of Academic Affairs reported on the upcoming New England Commission of Higher Education (NECHE) virtual visits and the role the trustees have with the NECHE virtual visiting team.

The trustees will virtually meet the NECHE Team on Monday, 29 March 2021 at 10:20 a.m. The Facility & Finance Committee will virtually meet on Monday, 29 March 2021 at 11:30 a.m.

CAPT Pavilonis briefed the trustees on the process.

CAPT Pavilonis and RADM McDonald thanked Dr. Elaine Craghead for spearheading the NECHE process.

STRATEGIC INFORMATION REPORTS

Facilities & Finance Committee Report

Committee Chairman Connor requested a motion to approve Facilities & Finance-FY21-01, to hereby authorize the President to enter into an agreement with the Massachusetts State College Building Authority (MSCBA) to upgrade the dormitory complex (companies 1 -6) for a total project cost not to exceed Thirty Million Dollars, total contribution from MSCBA central reserves

not to exceed Nine Million Dollars; total debt service not to exceed Eighteen Million Dollars; Academy Reserve Funds not to exceed Three Million Dollars. Trustee Turkington motioned to approve Facilities & Finance-FY21-01, to hereby authorize the President to enter into an agreement with the Massachusetts State College Building Authority (MSCBA) to upgrade the dormitory complex (companies 1 -6) for a total project cost not to exceed Thirty Million Dollars, total contribution from MSCBA central reserves not to exceed Nine Million Dollars; total debt service not to exceed Eighteen Million Dollars; Academy Reserve Funds not to exceed Three Million Dollars, seconded, MOVED unanimously by roll call vote:

- **Trustee Chalas-absent**
- **Trustee Connor-yes**
- **Trustee Panchley-yes**
- **Trustee McMichen-yes**
- **Trustee Petrillo-yes**
- **Trustee Shores-absent**
- **Trustee Thomann-yes**
- **Trustee Turkington-yes**
- **Trustee Wilkinson-yes**
- **Vice Chairwoman Waters-yes**
- **Chairman Kane-absent**

Committee Chairman Connor requested a motion to approve Facilities & Finance-FY21-02, to consider approving up to Two Million Dollars (\$2,000,000) from the Academy's Reserve Fund to cover COVID-19 expenses. Trustee Panchley motioned to approve Facilities & Finance-FY21-02, to consider approving up to Two Million Dollars (\$2,000,000) from the Academy's Reserve Fund to cover COVID-19 expenses, seconded, MOVED unanimously by roll call vote:

- **Trustee Chalas-absent**
- **Trustee Connor-yes**
- **Trustee Panchley-yes**
- **Trustee McMichen-yes**
- **Trustee Petrillo-yes**
- **Trustee Shores-absent**
- **Trustee Thomann-yes**
- **Trustee Turkington-yes**
- **Trustee Wilkinson-yes**
- **Vice Chairwoman Waters-yes**
- **Chairman Kane-absent**

Committee Chairman Connor requested a motion to approve Facilities & Finance-FY21-03, to consider authorizing and approving a tuition and fee increase of up to 3.0% for FY22 for

undergraduate and Division of Graduate and Continuing Education courses contingent on the Commonwealth's FY22 budget. Trustee Wilkinson motioned to approve Facilities & Finance-FY21-03, to consider authorizing and approving a tuition and fee increase of up to 3.0% for FY22 for undergraduate and Division of Graduate and Continuing Education courses contingent on the Commonwealth's FY22 budget, seconded, MOVED by roll call vote:

- **Trustee Chalas-absent**
- **Trustee Connor-yes**
- **Trustee Panchley-yes**
- **Trustee McMichen-yes**
- **Trustee Petrillo-abstain**
- **Trustee Shores-absent**
- **Trustee Thomann-yes**
- **Trustee Turkington-yes**
- **Trustee Wilkinson-yes**
- **Vice Chairwoman Waters-yes**
- **Chairman Kane-absent**

Committee Chairman Connor requested a motion to approve Facilities & Finance-FY21-04, to consider authorizing and approving up to .5% contracted daily rate increase for Chartwells Dining Services for FY22. Trustee Wilkinson motioned to approve Facilities & Finance-FY21-04, to consider authorizing and approving up to .5% contracted daily rate increase for Chartwells Dining Services for FY22, seconded, MOVED unanimously by roll call vote:

- **Trustee Chalas-absent**
- **Trustee Connor-yes**
- **Trustee Panchley-yes**
- **Trustee McMichen-yes**
- **Trustee Petrillo-yes**
- **Trustee Shores-absent**
- **Trustee Thomann-yes**
- **Trustee Turkington-yes**
- **Trustee Wilkinson-yes**
- **Vice Chairwoman Waters-yes**
- **Chairman Kane-absent**

Student Life Committee Report

Committee Vice Chairlady Thomann thanked Regimental Commander Vaccari and Trustee Petrillo for their service and wished them well on their future endeavors.

CAPT Elizabeth Simmons, Vice President of External Affairs had no updates.

CAPT Ed Rozak, Vice President of Student Services reported the medical staff has seen an improvement in overall mental health. Additionally, he reported Dr. Cukor and Trustee Connor's community outreach to high school-age students on COVID and medical services.

Marine Operations Committee Report

Vice Chairman Wilkinson asked committee liaisons for any updates.

CAPT Brigid Pavilonis, Vice President of Academic Affairs, updated the board on Sea Term. All conditions depend on whether the crew and cadets can receive vaccines.

CAPT Pavilonis gave a brief biography on the new captain of the Schooner Ernestina Morrissey Tiffany Krihwan. The schooner is on target to be completed by October 2021.

CAPT Allen Metcalfe, Vice President of Operations, reported the Marine Department is in the process of replacing floats and electrifying for the new schooner. All floats and boats are back in the water.

Education Committee Report

Committee Chairman Turkington requested a motion to approve Education-FY21-01, to authorize and approve the granting of tenure effective 01 September 2021. Trustee Wilkinson motioned to approve Education-FY21-01, to authorize and approve the granting of tenure effective 01 September 2021, seconded, MOVED unanimously by roll call vote:

- **Trustee Chalas-absent**
- **Trustee Connor-yes**
- **Trustee Panchley-yes**
- **Trustee McMichen-yes**
- **Trustee Petrillo-yes**
- **Trustee Shores-absent**
- **Trustee Thomann-yes**
- **Trustee Turkington-yes**
- **Trustee Wilkinson-yes**
- **Vice Chairwoman Waters-yes**
- **Chairman Kane-absent**

Faculty granted tenure:

LT Olivia Humphries-Engineering

Mr. Donald Trudeau-Engineering

LT Patrick Cunningham-Marine Transportation

Dr. Laurel Goulet-International Maritime Business

LT Colleen McRae-Marine Transportation

Dr. Kevin Hefferan-Marine Science, Safety, and Environmental Protection

Ms. Anne Marie Fallen, Vice President of Technology and Library Services updated the trustees on the new website launched in December; improvements in the IT Help Desk; and cyber training for faculty, staff, and students will be in May.

Audit & Governance Committee Report

Committee Chairman Wilkinson asked for updates from liaisons.

Ms. Rose Cass, Vice President of Finance reported all finances are in order and under control.

Ms. Elizabeth Benway, Dean of Human Resources reported the collective bargaining units may opt for a one year extension due to COVID before negotiating new contracts.

Committee Chairman Wilkinson activated the Ad Hoc Nominations Committee and asked for volunteers. Trustee Panchley and Turkington volunteered. Committee Chairman Wilkinson reviewed the process.

Committee Chairman Wilkinson briefed the trustees on Department of Higher Education training. Trustees have until November 2021 to complete.

REPORTS FROM CAMPUS CONSTITUENTS

MMA Parents Association

None.

MMA Foundation

None.

MMA Alumni Association

Trustee McMichen reported the association has provided \$50,000 in scholarships this past year; working on homecoming events; and the CAPT Al Wilson Golf Tournament. The association will honor Trustee John Prendergast at homecoming.

AFSCME

None.

APA

No report.

MSCA

No report.

PUBLIC COMMENT

None.

NEW BUSINESS

Trustee Connor introduced Mr. Mike Netto, Director of Operations & Maintenance.

Vice Chairlady Waters briefed trustees on the search for the Vice President of Student Services. CAPT Ed Rozak will be retiring in June.

ADJOURNMENT

Vice Chairlady Waters requested a motion to adjourn the Board of Trustees' open meeting at 1029. Trustee Wilkinson motioned to adjourn the Board of Trustees open meeting at 1029 seconded, MOVED unanimously by roll call vote:

- **Trustee Chalas-absent**
- **Trustee Connor-yes**
- **Trustee Panchley-yes**
- **Trustee McMichen-yes**
- **Trustee Petrillo-yes**
- **Trustee Shores-absent**
- **Trustee Thomann-yes**
- **Trustee Turkington-yes**
- **Trustee Wilkinson-yes**
- **Vice Chairwoman Waters-yes**
- **Chairman Kane-absent**

The 12March 2021 Board of Trustees Meeting adjourned at 1029.



James F. Kane
Board of Trustees
Chairman



Colleen Ruggieri
Clerk of the Board