

DNS MAMARICAD Record of Counseling

PRIVACY ACT STATEMENT

The authority for requesting the following information is contained in 5 U.S.C. sec. 301, 10 U.S.C. sec. 3101, and Executive Order No. 9397. This information will be used to document quality force counseling actions not prescribed in other directives. Department of the Navy personnel may also use the information for evaluations and determinations in disciplinary, punitive, and/or administrative actions. Disclosure of this information is voluntary.

Name (Last, First MI):

Grade/Rank:

Dept/Div:

Date of Counseling:

Grade/Rank & Name of Counselor:

REASON(S) FOR COUNSELING:

- | | | |
|--|---|--|
| <input type="checkbox"/> PERFORMANCE | <input type="checkbox"/> RESPONSIBILITY | <input type="checkbox"/> OJT PROGRESS |
| <input type="checkbox"/> ACADEMIC | <input type="checkbox"/> APTITUDE | <input type="checkbox"/> PERSONAL BEHAVIOR |
| <input type="checkbox"/> OTHER (SPECIFY) | | |

DEFICIENCY/CIRCUMSTANCES SURROUNDING CAUSE FOR COUNSELING:

RESOLUTION:

CORRECTIVE ACTION(S) TO BE TAKEN:

COUNSELEE REMARKS:

COUNSELOR SIGNATURE & DATE:

COUNSELEE SIGNATURE & DATE: