



12 December 2011

FROM: Thomas L. Bushy, Master, *T. S. Kennedy*
TO: All Training Ship Personnel
SUBJ: Sea Term Communications Instructions

The below information should be provided to all friends and family that may have an interest in the upcoming Sea Term. Mail should be sent via AIRMAIL only, posted about ten days prior to our arrival date. Only packages received from our campus will be accepted aboard because of our security measures. Please contact any of the below officers if you need to have critically important materials be sent to the ship.

All ship's crew and cadets may register for an email account that uses satellites. Unlike shore side systems, this system charges for each message, based upon the quantity of text. The system can handle attachments and pictures, but users should be warned that this can drive up the cost significantly.

MAILING INSTRUCTIONS:

Precede all addresses with:

NAME, CADET DIVISION OR CREW POSITION

T. S. KENNEDY

Armada de Navegacion

Agent's Name: Raul Saco

Oficentro La Virgen

Torre 2, Piso 2

Pavas, Costa Rica

T. S. KENNEDY

Inchcape Shipping Services Ecuador

Agent's Name: Ida Vargas, Assistant Manager

General Cordova 1021 Y Ave.

9 de Octubre San Francisco 300 Building

Floor 19, Office 1, P.O. Box 09-01-10916

Guayaquil, Ecuador

T. S. KENNEDY

Seaside Marine Agency

Agent's Name: Gabriel Fernandez

P.O. Box 0843-01510

Balboa

Panama, Republic of Panama

T. S. KENNEDY

C & C Port Services, Inc.

Agent's Name: Coleen Coombs

P.O. Box 307906

#1 Villa Olga

St. Thomas, U. S. Virgin Islands 00803

Friends and relatives may access information relating to the status of the voyage, the cadets, the ship and her crew online at www.maritime.edu and click on "Sea Term 2012".

Concerned persons may email the Academy's Sea Term email account at: seaterm@maritime.edu. A duty officer will respond during business hours. In the event of an emergency, please contact one the Academy officers listed below:

LT Rory Deegan

Office: 508-830-5000, Ext. 1004

Cell: 617-593-9950

Email: rdeegan@maritime.edu

LT Mike Kelley

Office: 508-830-5000, Ext. 1411

Cell: 203-887-7453

Email: mkelley@maritime.edu

For non-personal issues or for employees during Sea Term:

CAPT Fran McDonald

Office: 508-830-6441

Cell: 508-292-5442

Email: fmcdonald@maritime.edu

REMEMBER: PACKAGES ARRIVING AT SHIP OUTPORTS, WILL NOT BE ACCEPTED.

AGENTS WILL BE INSTRUCTED TO RETURN PACKAGES TO SENDER, AT THE SENDER'S EXPENSE.