

Massachusetts Maritime Academy

Readmission Policies and Information

A complete readmission application including all required supporting documentation and your **\$50.00 application fee** must be received by **June 15** for the fall term, **October 15** for the winter and spring term.

This form and application fee are required for all students seeking to return to the academy, unless on an Academic Suspension only (If uncertain, contact the Registrar at mcuff@maritime.edu).

1. Application for readmission should be mailed to:

Admissions Department Massachusetts Maritime Academy
101 Academy Drive
Buzzards Bay, MA 02532
Phone: (508) 830-5032 – FAX: (508) 830-5077 – Email: admissions@maritime.edu

2. All students seeking readmission must meet the physical requirements in effect at the time of the readmission request. Medical forms, immunization records and proof of current medical insurance coverage must be completed and submitted with this application for any student who has been disenrolled for a period greater than one semester.

3. Any student who has been disenrolled for a period greater than six months must provide evidence of successful completion of a U.S. Coast Guard certified drug test. Test results must be included with the readmission application.

4. During any period of disenrollment, students are required to conduct themselves in conformance with the regulations and standards for the Regiment of Cadets. The student's signature on the application for readmission confirms compliance.

5. Any student seeking readmission may be required to appear before the appropriate board in order for the Academy to make a readmission determination.

6. If suspended or dismissed for a controlled substance violation, you must complete a drug rehabilitation and monitoring program. Cadets who have held a Merchant Mariner's Document (Z-card) must contact the U.S. Coast Guard and complete their CURE Process. All other cadets must have substantially completed the same requirements (drug dependency evaluation and a minimum of monthly DOT drug testing for 12 months). This documentation must be submitted with the readmission application. Contact LT Huhnke, 508-830-5071, or Health Services, 508-830-5048 for additional details.

7. Any student returning after a period of more than a year is subject to the most recently published academic standards.

8. If you are re-entering as a Facilities & Environmental Engineering student and wish to commute, a written request as delineated in the academic catalog must be submitted with the readmission application.

9. If seeking to return from conduct suspension, conduct dismissal or academic dismissal, you must include a one-page statement discussing your readmission rationale.

Massachusetts Maritime Academy

Application for Readmission

Student Name: _____ SS#: _____

Permanent Address: _____

Phone: _____ Email: _____

Last attended MMA (month/year): _____

Previous Major:	MENG	Desired Major:	MENG
	MTRA		MTRA
	MSEP		MSEP
	FENV		FENV
	IMBU		IMBU
	EMHS		EMHS

Previous Graduation Date: _____ Expected Graduation Date: _____

Reason for Disenrollment:

Leave of Absence

Conduct Suspension (Include a one page statement discussing readmission rationale.)

Conduct Dismissal (Include a one page statement discussing readmission rationale.)

Resigned

Medical

Academic Dismissal (Include a one page statement discussing readmission rationale)

Other (specify) _____

Sea Service while disenrolled (explain, if applicable): _____

Academic coursework while disenrolled (list courses and include official transcript):

Name of College

Course(s) Completed

Dates Attended

Employment while disenrolled: _____

I desire to return to Massachusetts Maritime Academy for the:

Fall Term

Sea Term

Co-op Term

Spring Term

Entry Year: _____

I certify that I have conformed to the regulations and standards of the Regiment of Cadets during my period of disenrollment.

Signature/Date